

**HONORABLE NATALIE CARSON
DE WITT COUNTY CLERK**

**PROBATE FILING FEE SCHEDULE
EFFECTIVE JANUARY 1, 2024**

ORIGINAL PROBATE & GUARDIANSHIP PROCEEDINGS:

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(1)	\$223.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(1)	\$137.00
Total Clerk's Filing Fee		\$360.00

Plus:

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$10.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00

ANY ACTION OTHER THAN AN ORIGINAL ACTION:

(ANY COUNTERCLAIM, CROSS-ACTION, INTERVENTION, CONTEMPT ACTION, ADVERSE PROBATE ACTION, INTERPLEADER, MOTION FOR NEW TRIAL, MOTION TO REINSTATE OR THIRD-PARTY ACTION)

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(2)	\$75.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(2)	\$45.00
Total Clerk's Filing Fee		\$120.00

Plus:

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$10.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00

ANNUAL ACCOUNT:

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00
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Plus:

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
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ANNUAL/FINAL REPORT OR GUARDIAN:

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(vi)	\$10.00
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Plus:

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
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APPLICATION FOR SALE OF PROPERTY (REAL OR PERSONAL):		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(v)	\$25.00
Plus:		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$10.00
CLAIM AGAINST ESTATE		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)	\$10.00
FINAL ACCOUNT/CLOSING OF ESTATE:		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00
Plus:		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$10.00
INVENTORY (AFTER 90TH DAY AFTER QUALIFICATION DATE):		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(i)	\$25.00
Plus:		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
MISCELLANEOUS FILINGS (AFTER ORDER APPROVING INVENTORY & APPRAISEMENT OR AFTER 120TH DAY AFTER INITIAL FILING OF THE ACTION, WHICHEVER OCCURS FIRST, IF MORE THAN 25 PAGES)		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)(vii)	\$25.00
Plus:		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
WILLS FOR SAFEKEEPING:		
County Clerk Filing Fee	Local Government Code §118.052(3)(E)	\$5.00
MISCELLANEOUS FEES:		
<i>Administering Oath</i>		
Administer Oath (Executor, Administrator, Guardian)	Local Government Code §118.052(2)(A)(iii)	\$2.00
<i>Approving Bond</i>		
Approving and recording a bond (Clerk's Filing Fee)	Local Government Code §118.052(2)(A)(ii)	\$5.00
<i>Authenticated Copies of Probate Proceedings</i>		
Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(B)(ii)	\$1.00
Certification Fee	Local Government Code §118.052(3)(B)(i)	\$5.00
Authenticated Fee		\$5.00

MISCELLANEOUS FEES CONTINUED:		
<i>Certified Copies of Probate Proceedings</i>		
Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(B)(ii)	\$1.00
Clerk's Certification Fee	Local Government Code §118.052(3)(B)(i)	\$5.00
<i>Copy Fees</i>		
Non-certified Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(i)	\$1.00
Non-certified Copy Fee - Paper Document Converted to Electronic Format (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(ii)	\$1.00
Non-certified Copy Fee - Electronic Copy of an Electronic Document	Local Government Code §118.052(3)(C)(iii)(a&b)	Each document up to 10 pages in length is \$1.00; Each page or part of a page of a document over 10 pages is \$0.10
<i>County Judge's Signature Fee</i>		
Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
<i>Issuing Document</i>		
Issuing Original Document and One Copy	Local Government Code §118.052(3)	\$8.00
<i>Issuance of Letters</i>		
Issuance of Letters of Testamentary, Administration, Guardianship or Abstract of Judgment	Local Government Code §118.052(3)(D)	\$2.00
<i>Preparation of Clerk's Record</i>		
Preparation of Clerk's Record on Appeal (Per Page or Part of a Page)	Local Government Code §118.052(3)(I)	\$1.00
<i>Preparation of Clerk's Record of Transfer</i>		
Copy Fee - Electronic Copy of an Electronic Case Record	Local Government Code §118.052(2)(C)(ii&iii)	Each page or part of a page of a case record up to 10 pages in length is \$1.00; Each page or part of a page of a case record over 10 pages is \$0.10
Clerk's Transfer Certificate and Index	Local Government Code §118.052(2)(C)(i)	\$5.00
<i>Private Professional Guardian Registration</i>		
Clerk's Fee	Estates Code §1104.301	
	Estates Code §1104.303(b)(2)	\$40.00
<i>Search Fee</i>		
Search fee - when a cause number is not provided	Local Government Code 118.052(3)(G)	\$5.00

SHERIFF'S FEES:	
DE WITT COUNTY SHERIFF'S DEPARTMENT SERVICE FEES	
LOCAL GOVERNMENT CODE §118.131 (SET BY COMMISSIONERS COURT ON JULY 26, 2021)	
Personal Service	\$100.00
Posting Citation	\$10.00
Service by Publication	\$100.00
Service by Mail	\$100.00
For Other Service Fees -- Contact the DeWitt County Sheriff's Office	